Virginia Community HIV Planning Group
Call Summary
September 17 2021

Members Present: Yolanda Alexander, Maria Altonen, Darryl Cannady, Beverly Franklin, Russell Jones, Elaine Martin (VDH Co-Chair), Shannon Meade, Anjeni' Moore, Darryl Payne, David Pintor, Doris Plant-Hill, Clay Porter, Bryan Price, Alexandria Robinson, Robert Rodney, Thomas Rodriguez-Schucker, Jennifer Shiflett,, Thomas Villa

Absent: Antonia Bowman, Gennaro Brooks, Robert Cheek, Victor Claros, Doug Fogal, Anthony Hayden, Bobby Jones, Rodney Lewis, Daniel Lopez, Joseph Lyttle, Gia Martinez, Nechelle Terrell (Community Co-Chair), Kysha Washington

Others present: Kristen Donovan, Ashley Yocum, Sadie Adkins, Cameron Rose, Felencia McGee, Deryk Jackson, Eric Mayes, Julianna Flesher, Michelle Reed, Deidre Johnson, Tim Agar (Proxy for Bryan Price), Maureen Nevins

Greetings and Introductions – Elaine Martin
- Attendance
- Approved August minutes- Approved VIA email

Prevention and Care Updates
- **Prevention:**
  - Training needs survey underway
    - DDP is conducting a survey September 14-23 in collaboration with the Mid-Atlantic Regional Public Health Training Center (MAR-PHTC) housed at the University of Pittsburgh. The survey assesses the training needs of the DDP prevention and care partners. The information gained will help DDP offer relevant trainings to support prevention and care partners in providing quality services in the community. The survey results will be shared at a later date.
  - Home testing expands
    - The DDP home HIV test kit program has expanded its services. Clients are now able to request an at-home STI test kit as well as naloxone (for Virginia residents only). STI kits test for both chlamydia and gonorrhea in one sample. Collection is performed by the client in their home and the sample is shipped to a lab for processing. Postage is covered by DDP. Tests can be requested at
    https://redcap.vdh.virginia.gov/redcap/surveys/?s=77W7DKHHKJ
- **Care:**
  - VA MAP Updates:
    - **VA MAP recommends visiting the website** at least once a week to remain current on all changes, additions, and other important programmatic information.
    - The following updates have been posted to the VA MAP website (www.vdh.virginia.gov/disease-prevention/vamap/):

- The Virginia Medication Assistance Program (VA MAP) has updated its policies regarding applicants with Low Income Subsidy (LIS) assistance. Applicants with LIS who meet VA MAP eligibility criteria will be provided cost sharing assistance, regardless of the amount of their subsidy (i.e., partial or full). Please read the policy located on the VA MAP website under the Recent Announcements tab (www.vdh.virginia.gov/disease-prevention/vamap/).
- The Virginia Medication Assistance Program (VA MAP) has posted policy and procedure documents for accessing Cabenuva, the first FDA-approved long-acting injectable antiretroviral (LARV) medication. Please direct any additional questions or concerns not answered in the general LARV or specific Cabenuva policies and procedures to Jasmine Christine Ford, HIV Care Services Clinical Coordinator in the Department of Disease Prevention, at jasmine.ford@vdh.virginia.gov.

- On Monday, August 30, the Virginia Medication Assistance Program (VA MAP) and Groupware Technologies (GTI) launched the Phase 1 implementation of the PROVIDE system.
  - Phase 1 implementation focuses on VA MAP services (i.e., medication services). VA MAP eligibility assessments (i.e., new applications and recertifications) can be entered into PROVIDE using the new web portal, vacare.providecm.net. A user guide illustrating how to complete an assessment is available on the web portal.
  - VA MAP highly encourages clients, case managers, and providers to use this electronic method for submission of VA MAP eligibility assessments and supporting documentation. Paper documents will still be accepted for a 30-day period. As of October 1, 2021 all eligibility assessments should be submitted electronically.

- **Open enrollment season is quickly approaching:**
  - Open Enrollment period for 2022 Medicare coverage is from **October 15, 2021 to December 7, 2021**.
  - Open Enrollment period for 2022 ACA coverage is from **November 1, 2021 to December 15, 2021**.
  - VA MAP will provide specific communications to both our clients and community partners in the upcoming weeks.

- **VA MAP Recertifications**
  - According to HRSA standards, all clients must recertify twice a year in order to remain eligible for VA MAP (ADAP) services.
  - VA MAP will be sending all clients communications regarding recertification for the Program.
  - More information regarding Recertifications will be posted to the website.

- o Ongoing-Updates:
  - **HIPAA Reminder:** VDH has been receiving non-secure emails that contain PHI and PII. As a reminder, VDH cannot accept any client information through email unless it is encrypted and sent through secure email.
  - This includes Client level data, Personal Health Information (PHI), and/or Personal Identifiable Information (PII)
  - If you need to communicate information that includes any PHI or PII, please use SFTP to share that information or fax info to VDH. If fax, please inform VDH know so they can pick it up and it's not sitting on fax machine.
  - o If you are a client, please do not send your personal information through email to VDH. Please call VDH to discuss your needs.

Update on Integrated Plan – Kristen Donovan, Ashely Yocum, and Elaine Martin
Small Group Reporting
- What are your thoughts on the planned communication between those compiling the plan and CHPG?
  - o Like idea receiving regular communications (especially for workgroups) and open to receiving more frequent than just when components are completed.
  - o Major components of the plan should be shared to make sure community input is included. In addition, if major changes are made - highlight changes so can review quickly.
  - o Last time had updates each meeting on activities related to plan (maybe send out like send out Prevention/Care updates)
- How would you like to be involved in the integrated planning process?"
  - o communicate back to TGA
  - o data, addressing stigma
  - o bridging gap between part a and part b
  - o working together to make sure the TGA is working in concert with other efforts and the two programs complement each other
  - o increase engagement and capacity of TGA
  - o stakeholder engagement
  - o observing meaningfully and assure community engagement
  - o Health literacy, make it understandable. Avoid previous mistakes.
  - o health equity-gender/race/geography
  - o how the plan comes together using the HIV/Hep/STI strategic plans
  - o younger people
  - o Data/monitoring and evaluation
  - o Identity categorizations
  - o Looking at populations of focus/special unmet needs population--perhaps from each jurisdiction
- How would you prefer to receive plan draft components and give feedback?
  - o As changes occur in plan, know what changes to look at (and rationale behind major changes).
  - o Make sure subject indicates it's a priority with Updated IP Changes/components
  - o Microsoft Word would be easier to allow for comments and tracked changes.

- o Share document online (if possible)
- o External source maybe
- o Is there a way to work with external groups in a secure online manner?
- When a full draft of the plan is ready, is a one week turnaround for members to review sufficient?
    - o Definitely need more time
    - o Would help if knew when getting full draft.
    - o Once work group finishes, have CHPG review and highlight changes/annotate if different from original review. Alert in email that is component of plan and will be part of final plan.
    - o two weeks
- Are you comfortable with a summary of major changes after the second and third review?
    - o They are not ok with just a summary, fine with summary and full document
    - o It is helpful to have parameters--what kind of feedback do you want? Goals you have for sharing the components--making sure you get what you need
    - o Most impactful when we're looking at goals and objectives/monitoring and evaluation

Administrative updates
- **Orientation –** October meeting
- **Elections –** Co-Chair election in October and need to add another member to the membership committee

Adjourn- 11:00

Upcoming topics:
- **October:** Orientation/new member welcome

Next scheduled meeting: Thursday, October 14th